

The Legion Executive Board of Directors

Article 1

Name and Purpose

- 1.1 Name.** The Legion Executive Board of Directors (herewith known as The Executive Board of Directors)
- 1.2 Purpose.** The purpose of the Executive Board of Directors is to oversee the activities of the Legion Baseball Program and Booster Club. As the Legion Baseball Organization transitions from year to year, the Executive Board of Directors will help ensure that this organization remains a stable, healthy, and viable program that provides a positive baseball experience for the high school youth of this community.

Article 2

Membership and Responsibilities

- 2.1 Membership.** The Executive Board of Directors will consist of seven volunteer community members. The recommended profile of the board members should be as follows:
- 1) A member of the Sheboygan North High School Baseball coaching staff
 - 2) A member of the Sheboygan South High School Baseball coaching staff
 - 3) A representative from the Sheboygan Area School District Recreation Department
 - 4) A representative for the American Legion Post 83
 - 5) Three community members
- A. Term.** Each Executive Board Member's term will be three years in duration with there being no limit to the number of terms being served.
- B. Eligibility.** A member of the Executive Board of Directors may not have a child participating in the Legion Baseball Program, cannot serve as an officer in the Booster Club, or as a Coach in the program.
- C. Selection of Members.** Executive Board of Directors positions will be filled as per the Booster Club Executive Board Nominations Committee as described in the Bylaws of the Booster Club (3.2.A.5).
- If any the above organizations are not represented, the positions will be filled by community members. A list of candidates to fill the opening will be developed as per the Booster Club Executive Board Nominations Committee as described in the Bylaws of the Booster Club (3.2.A.5). The nominee must be approved by a simple majority of the Executive Board of Directors. The community member will hold that position until a representative from the organization is approved by the membership to fill the position.

D. Resignation and Removal. A member of the Executive Board may resign at any time by notifying another Executive Board Member. A member of the Executive Board of Directors may be removed by a simple majority vote of Executive Board of Directors. A list of candidates to succeed will be developed as per the Booster Club Executive Board Nominations Committee as described in the Bylaws of the Booster Club (3.2.A.5) for the duration of that member's term. The nominee must be approved by a simple majority of the Executive Board of Directors.

2.2 Responsibilities. The responsibilities of the Executive Board of Directors membership include:

- 1) Attending the monthly Legion Baseball Booster Club meeting.
- 2) Having at least one Board member in attendance at every Varsity, Junior Varsity, and Frosh home game.
- 3) Soliciting feedback from parents, players, and coaches on the quality and improvement of the Legion Baseball Program.
- 4) Evaluating the yearly progress of the Legion Baseball Program.
- 5) Conducting a post season evaluation meeting with all coaches.
- 6) Hiring and firing of all coaches at all levels.
- 7) Participating in the development of the annual Legion Baseball Program budget.
- 8) Approving the annual Legion Baseball Program budget.
- 9) Attend Executive Board of Directors Meeting.

It is not the expectation that any member of the Executive Board of Directors will be involved in the day to day coaching activities of the Post 83 Legion Baseball Program.

2.3 Election of an Executive Board Member. When a member of the Executive Board of Directors' term expires, a list of candidates to succeed will be developed as per the Booster Club Executive Board Nominations Committee as described in the Bylaws of the Booster Club (3.2.A.5). The nominee must be approved by a simple majority of the Executive Board of Directors.

Article 3

Officers and Responsibilities

3.1 Officers. The principal officers shall be President, Vice-President, and Secretary.

3.2 Officer's Duties. The duty of each respective officer is generally described as follows:

A. President :

- 1) Preside over Executive Board of Directors meetings.
- 2) Create agenda for the Executive Board of Directors meetings.

B. Vice-President:

- 1) Preside over Executive Board of Directors meetings in the absence of the President.

C. Secretary:

- 1) Record and present the minutes at all Executive Board of Directors Meetings.
- 2) Maintain and current and accurate list of all Executive Board of Directors members and term lengths.

3.3 Selection and Services. Officers shall be chosen and serve as follows.

A. Eligibility. Any member of the Executive Board of Directors can hold an officer's position.

B. Nominations and Elections. Elections will take place at the October meeting each year. Nominations will be received at the October meeting and the election shall be by voice. A written vote will take place if the voice vote is inconclusive or any members object to a voice vote. All Executive Board members present at elections are eligible to cast a vote.

C. Term. Officers shall be elected to a one-year term, with no limit on the number of terms an officer can serve.

D. Resignation or Renewal. A club officer may resign at any time by filing a written resignation with another club officer. An officer may be removed from office by a simple majority vote of the club officers. A successor shall be elected at the next Board of Directors meeting following Article 3.3(B)

**Article 4
Meetings**

- 4.1 Meetings.** Meeting a minimum of once every three months (quarterly) and if any situation arises that requires the attention of the Executive Board.
- 4.2 Quorum.** Five of the members of the Executive Board shall constitute a quorum for voting at any meeting.
- 4.3 Place of Meeting.** Place of the meeting will be decided upon at the previous meeting.
- 4.4 Notice.** Notice of any meeting shall be mailed or e-mailed to members of the Executive Board at least four days in advance of the meeting.

Article 5
Voting

- 5.1 Voting.** Each member of the Executive Board will be allowed one vote on any issue before the Executive Board of Directors.
- 5.2 Absentee Voting.** Absentee voting is allowed by written ballot given to any Executive Board officer prior to the scheduled meeting; provided the motion or issue acted upon is not amended after the written ballot has been given to the club officer.
- 5.3 Proxy Voting.** Proxy voting is not allowed.

Article 6
Amendments

- 6.1 Amendment.** Subject the requirements herein, these Bylaws may be altered, amended, repealed, or replaced by the Executive Board of Directors Officers.
- 6.2 Notice to Change Bylaws.** Any proposed changes or amendments to the Bylaws shall be mailed or e-mailed to the members of the Executive Board at least seven days prior to the Board of Directors meeting in which the changes are to be voted upon.

Article 7
Miscellaneous Provisions

- 7.1 Written Policies.** The Board of Directors shall, as deemed necessary, adopt policies and procedures for application in specific situations, which shall be set forth in writing. Any changes in adopted policies and procedures must be disclosed to the membership in writing or e-mail at least seven days prior to the voting on proposed changes to the written policies.